
AHCA ORGANIZATIONAL MEETING MINUTES

January 20, 2011

7:00pm – 9:00pm

Board Members attending:

Deb Holmes, Steve Hadrill, Elaine Kennedy, Winnie Song

Management Representative:

Shireen Williams, Select Management

❖ **Election of Officers**

President – Elaine Kennedy

Vice-President –

Treasurer – Steve Hadrill

Secretary – Deb Holmes

Action – Check with Siva regarding the VP position

❖ **Future Meeting Schedule**

Open Monthly Meetings will be held on the 3rd Wednesday of the Month beginning 2/16/11 – Location TBD.

Weekly meetings with Board only to get up to speed

Board to meet Wednesday 2/2/11 at 7pm

Action – Select a date for next week

Action – Find prices for Monthly Open Board Meetings locations

❖ **New Website Development**

New Domain Name: www.arbor-hills.org

Set up Communication/Web Committee to get site back up

Winnie Song to set up email group lists

Action – Task Web Group to get site back up

Action – Support Web Group at needed

❖ **Committees**

Set up new committees and initial contact information to be included on first newsletter

Committees to include: Social, Architectural, Landscape, Communication, Finance, Rental, Solar Energy

❖ **Strategic Plan**

Definite goals that are measurable for neighborhood

1 – Communication to include Website & Newsletters

2 – Satisfaction of Neighbors

3 – Financial Standing

❖ **Communication Newsletter to Neighborhood**

Web information

Gather contact information

Announce Board and their contacts

Announce Committees and call to staff

❖ **Wrap up**

Need to meet again next week to discuss pressing issues to include legal matters, non-resident issue, Park Survey, Web Status