
AHCA ORGANIZATIONAL MEETING MINUTES

February 2, 2011 7:00pm – 9:00pm
Board Members attending: Deb Holmes, Steve Haddrill, Elaine Kennedy, Winnie Song
Web Group Presentation by: John Bennett, Doug Perlin
Management Representative: N/A – due to weather

❖ **Website Presentation**

Board email will be Board@Arbor-Hills.org

Action – Doug to implement

❖ **Officer Status**

Secretary – Ig Justyna is elected

❖ **Newsletter Status**

Board Meetings will be from 7:30-9:30pm – executive session from 7pm-7:30pm to discuss co-owner financials & legal issues (separate session to protect co-owners privacy)

Action – Update Contract with Clague to extend time by 30 minutes-to Shireen

Action – Committees to provide status report 24 hours prior to Open Meetings

Action – Update Newsletter with Secretary, Board times, Atwell information – check on phone number through Google – Action Elaine and Winnie

❖ **Non-Resident Issue**

Resolved –

Action – Mail letter to non-residents with Requirement Steps and Lease Addendum – Shireen

Action – Post information on website with Requirements & Addendum documents

❖ **City Park Survey Status**

Amy Kuras out of office until 2/7/11

Action – Elaine to contact next week – also follow up on mowing of Parks

❖ **Handrail Waiver Status**

Action – Check with Shireen again on when Waiver will be ready

❖ **Fidelity Bond**

This appears to be required only by Chase – Deb checked with Bill & another

Action – Check with Select to see if we are covered under their insurance

Action – Have Shireen complete paperwork to determine cost

❖ **Atwell Contract**

Action – To be discussed at Open Meeting – Steve to prepare presentation

❖ **Legal Issues**

Action – Try to resolve as many as possible via email